



**REGULATION OF RECTOR OF UNIVERSITAS HASANUDDIN  
NUMBER: 5/UN4.1/2020  
CONCERNING  
THE IMPEMENTATION OF LEARNING OUTSIDE STUDY PROGRAM  
OF UNDERGRADUATE PROGRAM AT UNIVERSITAS HASANUDDIN**

**BY THE BLESSINGS OF ALMIGHTY GOD THE  
RECTOR OF UNIVERSITAS HASANUDDIN**

Considering : a. that based on Article 18 of the Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 concerning National Standards for Higher Education;

b. that in order to facilitate the implementation of independent learning, it is necessary to stipulate the Rector's Regulation concerning the Implementation of Learning outside the Study Program of Undergraduate Program, at the Universitas Hasanuddin.

Bearing in mind : 1. Acts Number 20 Year 2003 concerning National Education System;

2. Acts Number 12 Year 2012 concerning Higher Education;

3. Acts Number 16 Year 2014 concerning Villages;

4. Presidential Regulation number 8 of 2012, concerning the Indonesian National Qualifications Framework.

5. Government Regulation Number 04 of 2014, concerning the Implementation of Higher



- Education and Management of Higher Education
6. Government Regulation of the Republic of Indonesia Number 53 Year 2015 concerning the Statute of Universitas Hasanuddin;
  7. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 73 Year 2013 concerning Indonesian Qualification Framework implementation of Higher Education;
  8. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 concerning National Standards for Higher Education.
  9. Regulation of the Minister of Villages, Development of Disadvantaged Regions, and Transmigration Number 17 of 2019, concerning General Guidelines for Village Community Development and Empowerment.
  10. Regulation of the Minister of Villages, Development of Disadvantaged Regions, and Transmigration Number 18 of 2019, concerning General Guidelines for Village Community Assistance.
  11. Regulation of Academic Senate of Unhas Number 50850/UN4/PP.42/2016 concerning Education Policy of Unhas;
  12. Regulation of Academic Senate of Unhas Number 46929/UN.4/IT.03/2016 concerning Study Program Curriculum Development Policy of Unhas;
  13. Regulation of Rector of Unhas Number 2781/UN4.1/KEP/2018 concerning the



Implementation of the Undergraduate Program at Universitas Hasanuddin.

14. Regulation of Rector of Unhas Number 6/UN4.1/2019 concerning the Implementation of Student Community Service (KKN) of the Undergraduate Program at Universitas Hasanuddin.

15. Decree of Rector of Universitas Hasanuddin Number 4843/H4/O/2010 dated 3 May 2010 concerning the 2030 Universitas Hasanuddin Development Plan.

Observing : **HEREBY DECREES**

To enact : **THE REGULATION OF THE IMPEMENTATION OF LEARNING OUTSIDE STUDY PROGRAM OF UNDERGRADUATE PROGRAM AT UNIVERSITAS HASANUDDIN**

## **CHAPTER I GENERAL STIPULATION**

### **Article 1**

This regulation determines that:

- 1) Universitas Hasanuddin hereinafter referred to as Unhas a State University with Legal Entity (PTNBH).
- 2) A rector is an official holding the authority in managing and organizing Unhas.



- 3) A faculty is a unit of complementing resources that accommodates and maintains the academic, professional, and/or vocational educations in one cluster of sciences and technologies.
- 4) A dean is a head official of a faculty or a graduate school and shall be authorized and responsible for the education management in a respective faculty or graduate school.
- 5) A faculty Senate is the element that carries out the function of academic consideration and supervision at the faculty level.
- 6) A department is a faculty element that supports the implementation of academic activities in one or several branches of science and technology.
- 7) A study program is unity of learning plan as the guidelines for academic or professional and vocational education based on learning curriculum.
- 8) An academic calendar is the annual calendar of academic activities of Unhas determined by the Decree of Rector.
- 9) A higher education curriculum is a set of plans and arrangements regarding the objectives, content, teaching materials, and methods used as guidelines for the implementation of learning activities to achieve the goals of higher education.
- 10) Semester Credit System (SKS) is the provision of education by using the Semester Credit Units to declare the learning load of students, faculty workload, learning experiences, and the burden of education programs.
- 11) Semester is a unit of effective learning time for at least 16 (sixteen) weeks, including the mid-semester examination and the end-semester examination.
- 12) Semester Credit Units (sks) are the amount of time for learning activities that are charged to students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' efforts in participating in



curricular activities in a study program.

- 13) Subjects are all subject units that have a credit load and are listed in the curriculum of the study program.
- 14) Course Plan Sheet (KRS) is a list of programmed in an ongoing semester.
- 15) Student exchange is an exchange activity with a credit transfer system carried out between domestic universities and foreign universities.
- 16) Internships/work practices are practical activities that provide students with sufficient experience, direct learning in the workplace (experiential learning) to acquire hard skills (skills, complex problem solving, analytical skills, etc.), as well as soft skills (professional/work ethics, communication, cooperation, etc.).
- 17) Teaching assistance is a learning activity in the form of teaching assistance carried out by students in educational units such as elementary, middle, and high schools. Schools where teaching practice can be located in urban or remote areas.
- 18) Research is an activity within the institutes/study centers aims at building critical thinking needed by various parties at the higher education level.
- 19) Humanitarian Projects are activities that involve voluntary students for short term basis in humanitarian activities. Students having spirit and scientific competencies as well as interests can become "soldiers" in humanitarian and other development projects both within and outside Indonesia.
- 20) Entrepreneurship is an activity that develops student entrepreneurship talent relevant to their learning programs in order to early develop their business with guidance.
- 21) Independent Studies/Projects are activities for students who have a passion for realizing great works contested at the international level or works of innovative ideas.
- 22) The Thematic Student Community Service (thematic community



service) is a form of education that provides a learning experience to live in the community outside campus to identify potentials and deal with problems to enable them develop village/regional potential and formulate solutions to the emerging problems in the village.

- 23) University Students are students registered at the level of higher education.
- 24) Partners are government and non-government institutions that collaborate with Unhas.
- 25) Learning is a process of interaction between students and lecturers and learning resources in a learning environment.

## **CHAPTER II**

### **AIMS**

#### **Article 2**

Produce intellectuals of noble character who have soft skills and hard skills that are relevant to the needs of the times and prepare graduates as future leaders of the nation who are superior and have personality in accordance with Level 6 (six) in the Indonesian National Qualifications Framework (IQF) and in line with National Education Standards High (SNDikti).

## **CHAPTER III**

### **EDUCATION PROCESS**

#### **Part One**

#### **Implementation of Academic Activities**

#### **Article 3**

- (1) The implementation of learning activities beyond the study program refers to the Rector's Regulation regarding Implementation of



#### Undergraduate Programs

- (2) The implementation of learning beyond the program can be carried out beyond the study program, within Unhas both within and outside Unhas at universities or non-universities.
- (3) Learning activities at universities outside Unhas can be carried out in the same or different study programs on the basis of collaboration between universities.
- (4) Non-university Unhas learning activities are carried out on the basis of Unhas collaboration with government and/or private institutions and/or determined by the ministry.

### **Part Two Study**

#### **Workload**

#### **Article 4**

- (1) Students can take credits outside study programs in Unhas for 1 semester or equivalent to 20 credits and outside Unhas for a maximum of 2 semesters or equivalent to 40 credits.
- (2) Students studying outside Unhas can only program/take a maximum of 20 credits per semester
- (3) Students programming learning beyond the study program are active in the current semester.
- (4) Study load/credit weight of learning activities programmed by students refers to the curriculum of the study program by equivalence or conversion of relevant subjects



**Part Three**  
**Curriculum**  
**Article 5**

- (1) The curriculum use is the curriculum that has been determined by each study program.
- (2) The curriculum is used to facilitate learning outside the study program within Unhas, in the same and different study programs outside Unhas and non-university.
- (3) Learning outside the study program within Unhas, in the same and/or different study programs outside Unhas and at non-university, must refer to the learning outcomes of graduates from the study program.
- (4) Learning at non-university institutions has a credit load determined based on the load of learning activities per semester according to the national standard of higher education (SN Dikti).
- (5) The study program makes curriculum alignment, through equalization, conversion or adding courses resulting from learning activities outside the study program.

**Part Four Lesson**  
**Planning**  
**Article 6**

- (1) Learning beyond the study program inside and outside Unhas can be performed both with offline and online basis.
- (2) Students may only take courses that have been programmed in the course program sheet.
- (3) The deadline for lectures and the entry of learning outcomes online through Unhas SIM is carried out according to the schedule on the academic calendar.
- (4) Students who will program learning at universities outside Unhas, must





have passed a four-semester evaluation.

- (5) Students who have programmed learning beyond the study program outside Unhas and at non-university cannot be cancelled.
- (6) Monitoring the implementation of lectures is carried out by Head of the Study Program, and the Dean to report the results through SIM or the system established by Unhas.
- (7) Evaluation of the implementation of learning beyond the study program is carried out by the quality assurance group at the faculty level and by the unit assigned by the Chancellor at the university level.
- (8) Students coming from outside Unhas can take courses presented by the study program at Unhas.
- (9) Students coming from outside Unhas must come from accredited study programs equivalent to accreditation with study programs at Unhas and is registered with PDDIKTI and program courses available in study programs at Unhas.
- (10) Students as referred to in paragraph (8) must follow the provisions at Unhas.

**Part Five**  
**Supervisor**  
**Article 7**

- (1) Learning beyond the study program within Unhas and universities outside Unhas and non-university, must be consulted and directed by academic advisors under approval of the head of the study program.
- (2) Learning beyond the study program at non-university institutions must be guided by one or a group of supervisors.
- (3) The supervising lecturer as referred to in paragraph (2) can come from a study program lecturer at Unhas and/or from the institution where the learning activities are carried out.



- (4) The supervising lecturer from the study program is appointed by the dean at the suggestion of the head of the study program.
- (5) Supervising lecturers from outside the study program are appointed by the person in charge of activities or the head of the activity institution where the learning is carried out.
- (6) The number of supervising lecturers is a minimum of 1 (one) person and a maximum of 3 (three) people, which is aligned with the number of students, load of learning activities, location of activities and competencies, and lecturers' load.
- (7) Supervising lecturers are appointed prior to learning activities.

**Part Six**  
**Learning Forms**  
**Article 8**

- (1) Learning beyond the study program outside Unhas can be carried out in the form of:
  - (a) Learning across study programs in Unhas
  - (b) Student Exchange
  - (c) Apprenticeship
  - (d) Teaching Assistant in Education Unit
  - (e) Study
  - (f) Thematic community service (KKNT)
  - (g) Humanitarian Project
  - (h) Entrepreneurial Activities
  - (i) Independent Study/Project
  - (j) Other forms of learning
- (2) The form of learning as referred to in paragraph (1) can be chosen by one or more students with the approval of the academic advisor and can be combined with other courses by taking the number of credits



and the requirements for fulfilling the learning outcomes of the subject into account.

**CHAPTER IV LEARNING  
IMPLEMENTATION Part One  
Learning beyond the Study Program within Unhas  
Article 9**

- (1) Learning materials beyond the study program within Unhas, must have the breadth and depth that supports the achievement of the objectives of the undergraduate education program.
- (2) The implementation of learning beyond the study program at Unhas is carried out on a scheduled basis in the first and final semester of the academic year and is attended by students programming the course.
- (3) Subjects for learning beyond the study program within Unhas, must have a Semester Course Guidelines (RPS) prepared by the lecturer or team of lecturers.
- (4) The courses taken by students in other study programs within Unhas must support the learning outcomes of graduates in their study program curriculum.
- (5) Students can program courses beyond the study program within Unhas, in several semesters and at several study programs.
- (6) General courses (MKU) are not included in learning beyond the study program.
- (7) Monitoring of the implementation of learning is carried out by the head of the study program and the results are reported through Unhas SIM.
- (8) Evaluation of the implementation of learning is carried out by the quality assurance team at the faculty level and by the unit assigned by the Chancellor at unhas level.



- (9) Uploading the marks of learning outcomes through Unhas SIM is carried out according to the schedule set up in the academic calendar.

## **Part Two Student**

### **Exchange**

#### **Article 10**

- (1) Learning in the form of student exchange at universities outside Unhas, can be performed in a reciprocal and/or independent basis.
- (2) Unhas and Faculties, facilitate cooperation for student exchange activities in the same and different study programs outside Unhas are based on the proposed study program having a cooperation agreement.
- (3) Student exchange cooperation with study programs outside Unhas must fulfill the equivalence of study program accreditation.
- (4) Collaboration with other universities includes the learning process, semester credit recognition and assessment, as well as budgeting schemes.
- (5) Students programming student exchanges must obtain approval from their academic supervisor and parent/guardian.
- (6) Students participating in the student exchange program are required to comply with the academic rules applied at the college where they are studying.
- (7) Assessment of learning outcomes/courses taken outside Unhas can be converted equally with courses relevant to graduate learning outcomes in the study program.
- (8) Unhas and faculties, facilitate study programs to determine and provide courses that can be taken by students from outside Unhas.
- (9) The study program regulates the quota of student participants from outside Unhas who can take courses.



**Part Two**  
**Internship**  
**Article 11**

- (1) Internships can be programmed as a form of learning beyond institution institutions study programs, faculties and Unhas.
- (2) Unhas and faculties, facilitate study programs to establish agreements in the form of collaborative documents with partners for the implementation of work internships.
- (3) Unhas and the Faculties, facilitate study programs to involve their students in work internships.
- (4) Unhas and faculties, facilitate study programs in preparing and determining work internship programs with partners, covering the contents of the work internship program, competencies that will be obtained by students, as well as the rights and obligations of both parties during the work internship process.
- (5) The study program determines the credit load formulated based on learning achievement, competence, activity time and equivalence or conversion of courses.

**Part Three**  
**Teaching Assistance in Education Units**  
**Article 12**

- (1) The study program can program teaching assistance in educational units as a form of learning beyond tertiary institutions.
- (2) Unhas and Faculties facilitate study programs to make agreements in the form of cooperation documents with partners for the implementation of teaching assistance in education units.



- (3) Unhas and faculties facilitate study programs to get their students involved in teaching assistance in education units.
- (4) The study program prepares a program with partners, covering the content of the program, the competencies that students will acquire, as well as the rights and obligations of both parties during the teaching assistance process in the education unit.
- (5) The study program determines the credit load formulated based on learning achievement, competence, activity time and equivalence or conversion of courses.

**Part Four**  
**Research**  
**Article 13**

- (1) Research in the independent learning program carried out by students can be independently and/or in collaboration with study programs, faculties and Unhas with partners.
- (2) Research activities carried out by students must be relevant to scientific competence, and in order to support the learning outcomes of study programs.
- (3) Collaborative research carried out by study programs, faculties and Unhas is based on an agreement in the form of a collaboration document with partners
- (4) Study programs, faculties and Unhas ensure the implementation of student research activities at partner institutions in accordance with the agreement.
- (5) Study programs, faculties and Unhas facilitate students to participate in research activities.



- (6) Study programs, faculties and Unhas can develop programs with partners, including the content of the program, competencies that students will acquire, as well as the rights and obligations of both parties during the research process.
- (7) The study program determines the credit load formulated based on learning achievement, competence, duration of activity and equivalence or conversion of courses.

#### **Part Five**

#### **Thematic Student Community Services (KKNT)**

#### **Article 14**

- (1) Unhas carrying out KKNT activities can collaborate with various government and non-government institutions such as the Ministry of Villages, PDTT, and the Ministry of Education and Culture, local governments and private institutions.
- (2) Unhas appoints the Community Service Development Center (P2KKN) as the executor of the KKNT program.
- (3) Community Service Development Center (P2KKN) prepares and makes technical guidelines for the implementation of KKNT.
- (4) The study program determines the KKNT credit load formulated based on learning achievement, competence, duration of activity and equivalence or course conversion.

#### **Part Six**

#### **Humanitarian Project**

#### **Article 15**

- (1) Unhas and Faculties facilitate study programs in making agreements



in the form of cooperation documents with government and non-

government partners, domestically and/or abroad.

- (2) The study program compiles a program with partners, covering the content of the program, competencies that will be obtained by students, as well as the rights and obligations of both parties during the learning process of humanitarian projects.
- (3) The study program determines the credit formulated based on learning achievement, competence, activity time and equivalence or conversion of courses.
- (4) Unhas reports the results of learning activities to the Directorate General of Higher Education through Higher Education Database.

## **Part Seven**

### **Entrepreneurial Activities**

#### **Article 16**

- (1) Unhas and faculties, facilitate study programs to carry out student entrepreneurship learning activities.
- (2) Student entrepreneurship learning activities, which are followed by cross-faculty students, are carried out by units assigned to facilitate entrepreneurial activities.
- (3) Unhas and faculties, facilitate study programs to make agreements in the form of collaboration documents with partners to facilitate student entrepreneurship learning activities.
- (4) Study programs and assigned units that relate to entrepreneurial activities, develop programs with partners, covering the contents of the program, competencies that will be obtained by students, as well as the rights and obligations of both parties during the process of student entrepreneurial activities.
- (5) The study program determines the credit load formulated based on learning achievement, competence, duration of activity and





equivalence or conversion of courses.

- (6) Student entrepreneurship learning activities can be performed both using offline and online method.

### **Part Eight Independent**

#### **Study/Project**

##### **Article 17**

- (1) Unhas and faculties, facilitate study programs in carrying out student learning activities/independent projects.
- (2) Unhas and faculties, facilitate study programs in making agreements in the form of collaboration documents with partners for student independent study/project activities.
- (3) The study program prepares a program with partners, covering the content of the program, the competencies that will be obtained by students, as well as the rights and obligations of both parties during the process of student independent learning activities.
- (4) The study program determines the credit load formulated based on learning achievement, competence, duration of activity and equivalence or conversion of courses.
- (5) Faculties and Departments provide a team of co-lecturers for independent projects submitted by student teams according to the expertise of the proposed independent project.
- (6) Unhas and faculties facilitate the formation of an independent project team consisting of interdisciplinary or cross-faculty students.
- (7) Unhas and faculties provide guidance, mentoring, and training in the process of independent projects run by interdisciplinary/faculty student teams.
- (8) The outcome of independent study/project activities are expected to be in the form of products that enable the students to take part in



national or international competitions.

## **CHAPTER V EVALUATION OF LEARNING OUTCOMES**

### **Article 18**

- (1) Assessment of learning outcomes from learning activities outside the study program within Unhas and universities outside Unhas is carried out by lecturers who are in charge of courses in accordance with the rules that apply to the organizing college.
- (2) Assessment of learning outcomes as referred to in paragraph (1) can be carried out by equalizing courses, which is carried out by Head of study Program with the approval of the Dean.
- (3) Assessment of learning outcomes at non-tertiary institutions can be carried out by equivalence with relevant subjects by supervisors from the host university and from partner agencies
- (4) Evaluation of learning outcomes refers to the Rector's regulation concerning the Implementation Undergraduate Program at Universitas Hasanuddin.

### **CLOSING PARAGRAPH**

#### **Article 19**

- (1) The implementation of learning beyond the study program shall be arranged in the form of a guide based on the Rector's decision.
- (2) The implementation of learning beyond the study program outside Unhas carried out by students not in accordance with learning outcomes will be evaluated by supervisors and/or academic advisors to determine the learning outcomes.



## Article 20

- (1) Matters that have been regulated in the Rector's regulation Number 2781/UN4.1/KEP/2018 concerning the Implementation of Unhas Undergraduate Program remain valid as long as they are not specifically regulated in this regulation.
- (2) Matters that have not been regulated in this Regulation will be further regulated by a Rector's Decree.
- (3) This Regulation shall come into force from the date it was stipulated and if in the future error occurs in this Regulation, it will be amended as necessary.

Enacted : in Makassar

On : 10<sup>th</sup> July 2010

Rector of Universitas Hasanuddin,



Prof.Dr. Dwia Aries Tina Pulubuhu, M.A.

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